

A regular meeting of the Elma Town Board was held on Wednesday, January 8, 2014 at 7:10PM, Elma Town Hall, 1600 Bowen Road, Elma, New York, with the following members present:

Supervisor	Dennis Powers
Councilman	Thomas Fallon
Councilman	James Malczewski
Councilman	Michael Nolan
Councilman	Tracy Petrocy

Also: Building Inspector	Joseph Colern
Highway Superintendent	Wayne Clark-Absent
Water Superintendent	Eugene Stevenson
Town Attorney	Phyllis Todoro
Town Engineer	James Wyzykiewicz

Approximately 9 people attended the meeting.

The meeting was opened with the reciting of the Pledge of Allegiance.

Councilman Nolan made the motion and Councilman Fallon seconded the motion to approve the minutes from the December 18, 2013 meeting. Ayes-5. Noes-0. Carried.

Department Reports:

Building Inspector Joseph Colern presented the monthly report for December with 14 permits issued; fees collected of \$4310.10, with an estimated value of construction of \$637,794.

Water Superintendent Eugene Stevenson advised the Town Board of a 10% meter cost increase and Mr. Stevenson would like to increase the meter deposits as soon as possible, this will be on the next Work Session agenda. Also the flushing program is still in effect and there has been many frozen services and meter vaults.

Town Attorney Phyllis Todoro is working on the Public Hearing for the Union Cemetery property purchase.

The Town Clerk read the 2014 Organizational Agenda into the minutes.

The following rules of procedure for the year 2014 shall be adopted:

1. Call to order by the Supervisor.
2. Pledge of Allegiance.
3. Minutes of the last meeting approved.
4. Public Hearings.
5. Reports from Department Heads.
6. All persons wishing to be heard in favor or against any item or items on the Agenda shall be heard as they appear on the Agenda.
7. Recess. This is to give the Committee a chance to meet and formulate reports.
8. Reports from Committees.
9. Action on Committee reports.
10. Appointment of new committees to fill vacancies.
11. Reading of Communications. Only communications filed with the Clerk prior to 12:00 p.m. (noon) of the day prior to a meeting shall receive consideration at the meeting and any filed later than that may be considered only upon the unanimous consent of the Board members present.
12. Actions shall be taken on Communications.
13. Approval of Warrant.
14. Privilege of the floor.
15. Adjournment.

Any elected official, who attends the sessions at the Association of Towns meeting in New York City in February 2014 will be allowed the necessary expenses incurred in attending this meeting. Dennis Powers shall be the delegate to the Association of Towns.

Bank Depositories: J.P. Morgan Chase for the Town Clerk, Justices, General Fund, Highway Fund, Special District Fund, Water District Fund, Trust and Agency Fund & Capital Reserve Fund. In addition funds may also be deposited in First Niagara, M & T Trust, Bank of Alden, Bank of America and Citizens Bank.

The Investment Policy adopted February 1, 1995 shall be followed.

Town Hall hours shall be 8:00AM to 4:00PM year round.

The Official Newspaper shall be the Elma Review.

The Auditor shall be Drescher and Malecki LLP.

The agreement between the Town of Elma and Cy's Pharmacy from 2009 is still valid.

The first and third Wednesday of each month shall be official regular meeting dates for the Town Board to be held at the Town Hall at 7:00 p.m. E.S. or D.S. time. Work Session of the Town Board will be the second Wednesday, times to be announced in advance. These meetings are Official Meetings open to the Public.

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Regular meetings may be omitted or dates changed where a conflict of such regular meeting exists with Holidays or other official business or at the call of the Supervisor. All other meetings shall be at the call of the Supervisor, the time and place to be made known by him upon notice of such meeting.

Town Board will only meet on the third Wednesday for June, July and August. Due to the Association of Towns Conference in New York City in February the first Wednesday will be the Work Session and the second Wednesday will be the Town Board meeting.

All Department Heads, both Elected and Appointed may purchase equipment and goods from the New York State or Erie County bid list providing they comply with the adopted Purchasing Policy of the Town.

All Town Department Heads and Elected Officials are required to pay 10% of the cost of health care insurance provided by the Town. Non Union employees are to contribute 10% of health insurance cost. Union employees are to contribute 10% of health insurance cost per the Union Contract.

The following shall be the yearly salaries of the Town Official payable bi-weekly:

Supervisor	\$67,748
Justices (each)	\$35,160
Councilmember's (each)	\$14,818
Town Clerk	\$60,763
Assessor	\$57,127
Highway Superintendent	\$60,242

Officials shall be allowed \$.56 per mile for the use of their cars for official Town business upon presentation of a mileage log to the Town. Mileage rate is according to the IRS guidelines and will be adjusted during the year if warranted.

The Supervisor appoints Councilmen Tracy Petrocy as Deputy Town Supervisor.

The Supervisor, Councilmen, Town Attorney & Deputy Town Attorney are re-appointed as Marriage Officers.

The Supervisor announced the re-appointment of Robert Newton as Town Historian for 2014.

The Highway and Water Department wages and benefits are set as per the collective bargaining agreement.

Full time employees with 1 year service shall receive one week vacation with pay; 3 years service two weeks with pay; 5 years service three weeks with pay. Employees with over ten years service receive four weeks vacation with pay. Also twelve days sick leave allowed each year. The twelve days sick leave may be accumulated up to 220 days for non-bargaining employees. Personal leave of 3 days shall be allowed each year.

Joseph Colern is re-appointed as the Affirmative Action Officer, ADA Officer and MS4 Officer.

The salary of the Building Inspector and Zoning Officer shall be set at \$61,120 for 2014. He shall submit monthly reports of all building permits issued. Brenda Barry is re-appointed as part time Clerk to the Building Dept. at \$12.02 per hour

The Water Superintendent's salary shall be set at \$60,856 for the year 2014.

The Court Clerk Deborah Sanfilippo for Town Justice Sakowski will receive \$17.28 per hour.

The Court Clerk Andrea Lischer for Town Justice Pierce will receive \$15.85 per hour.

Rosanne Matthews is re-appointed as part time Clerk to the Court Clerks at \$12.02 per hour.

Supervisor Powers re-appoints Kerry Galuski as Bookkeeper full time at an hourly rate of \$17.72 per hour.

Patricia King is re-appointed as Records Management Officer at no additional salary. Patricia

King is reappointed as Registrar of Vital Statistics at a salary of \$1,000.00 for 2014. Jennifer Ginter is re-appointed as Deputy Registrar of Vital Statistics at a salary of \$500.00 for 2014. All fees collected will be payable to the Town.

The Town Clerk re-appoints Jennifer Ginter as Deputy Town Clerk at \$17.65 per hour and Tara Grambo as second Deputy Town Clerk at \$15.67 per hour.

Doreen Schafer is re-appointed as Deputy Receiver of Taxes and Assessments at an hourly rate of \$17.65 per hour.

Victoria Defoe is re-appointed as Recreation Supervisor, Senior Citizens PT at an hourly rate of \$14.78 per hour.

Betsy Goinski is re-appointed as Caretaker of the Senior Center.

Joseph Colern, Ronald Olson, Gary Cervi, Ray Balcerzak, Robert Johnston and Howard Winkler shall be re-appointed as Special Police.

Phyllis Todoro is re-appointed as Town Attorney for 2014.

Dean Puleo is re-appointed as Deputy Town Attorney for 2014.

James Wyzykiewicz is re-appointed as Town Engineer and MS4 Compliance Officer for 2014.

Thomas Reid is designated Chairman of the Planning Board.

David Baker is re-appointed to a 7-year term on the Planning Board.

Diane Rohl is re-appointed Planning Board Secretary.

Robert C. Schafer is designated Chairman of the Zoning Board of Appeals.

Michael Komorek is re-appointed to a 5-year term on the Zoning Board of Appeals.

Kerry Galuski shall be re-appointed as Secretary of the Zoning Board.

Bryant Zilke is designated Chairman of the Conservation Board.

Ken Schroeder is re-appointed to a 7-year term on the Conservation Board.

Kerry Galuski is re-appointed Conservation Board Secretary.

Zoning, Planning & Conservation Board members and alternate shall be paid \$45.00 per meeting attended. The Chairman shall be paid \$50.00 per meeting attended.

Claudia Stradtman is re-appointed as Chairman of the Assessment Board of Review.

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Robert Iggulden is re-appointed to a 5-year term on the Assessment Board of Review.

Grievance day for the Assessment Board of Review will be set for June 3, 2014.

Philip Gish shall be re-appointed to a 7-year term to the Library Board.

Ed Sauer is re-appointed as Disaster Coordinator.

Mark Kowalski is re-appointed as Assistant Disaster Coordinator.

Town of Elma Disaster Plan for 2014 accepted as is with no changes.

Robert Johnston shall be re-appointed as Dog Control Officer for the year 2014 at a salary of \$7,029.

The Supervisor announced the following committees for 2014.

The first name shall be Chairman:

Sanitation	Fallon - Nolan
Street Lighting	Fallon - Malczewski
Planning & Zoning	Malczewski - Nolan
Subdivision & Highways	Nolan - Fallon
Board and Clerk	Petrocy - Malczewski
Assessment	Malczewski - Petrocy
Finance & Audit	Nolan - Malczewski
Cap Imp & Parks	Fallon - Petrocy
Laws, Leg & Signs	Malczewski - Nolan
Youth Recreation	Nolan - Fallon
Main, Grounds & Equip	Fallon - Petrocy
Personnel	Nolan - Petrocy
Business	Petrocy - Malczewski
Senior Rec, Water, Cable	Petrocy - Fallon
Fire & Police	Nolan - Petrocy

Councilman Nolan made the motion and Councilman Fallon seconded the motion to approve the Organizational Agenda as read.

Ayes-5. Noes-0. Carried.

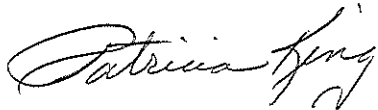
Councilman Malczewski made the motion and Councilman Fallon seconded the motion to approve the Assessor Agreement with West Seneca for the 2014 year. Ayes-5. Noes-0. Carried.

Supervisor Powers noted the next Work Session will be January 15, 2014 at 6:00PM and the Town Board meeting will be January 22, 2014 at 7:00pm

All have received the Planning, Zoning Conservation Boards and Multiple Dwelling Code Committees agendas and minutes that apply.

Meeting adjourned at 7:35PM. All in favor.

Respectfully submitted,



Patricia King,
Town Clerk